

# Security Officer



**Health**  
South Western Sydney  
Local Health District

## What is a Security Officer?

Security officers protect people and property, and maintain crowd control.

## Roles of a Security Officer

- Security Officers work in all areas of the health service. Duties include:
- Patrol areas and check doors, gates and windows for signs of unauthorised entry
- Watch for irregularities (e.g. fire hazards, leaking water pipes, lights left on, equipment malfunctions, unlocked security doors) and report incidents or problems to the appropriate authority
- Record times of inspections and presence of authorised persons
- Respond to alarms and check alarm systems
- Traffic Control
- Theft Investigation
- Monitor computer alarm systems, closed circuit television (CCTV) systems and communicate by radio with mobile units to attend alarms
- Issue security passes, give directions and make security arrangements for authorised visitors
- Form part of the Fire Team
- Responding to duress or intrusion alarms
- Provide assistance to the public and clients.
- Providing in-service lectures on security and safety aspects

## Career Opportunities

There is the opportunity to be appointed Special Constable of NSW and to become a Fire Officer and/or a Security Training Officer. Experience and ability can lead to an in charge position and Department Manager.

## Qualification Required

Current Security Certificate 2 Licence ABC. You can also become a security officer through a traineeship in Security and Risk Management.

## Supervision Provided

A comprehensive orientation program is provided for all new staff members with ongoing support.

## What sort of person should I be?

- Reasonably physically fit
- Calm and self-controlled under pressure
- Personal skills required of a Security Officer
- Able to resolve conflict and provide solutions to problems
- Good time management skills
- Physically fit (may be required to pass a medical examination)
- Good hearing and eyesight (may be corrected)
- Observant
- Responsible and trustworthy
- Able to deal with members of the public in an official capacity
- Good communication and negotiation skills
- Age limits apply for the carrying of firearms
- Able to pass a police check
- Australian citizenship or eligibility for citizenship, for Australian protective service officer positions.