



ELEARNING DESIGN WORKFLOW

The general flow from Proposal to Launch of an eLearning Module


1 eLearning Proposal
Proposal submitted by the Requestor. May include initial discussions between the Digital Learning Manager and the Requestor.




2 EODS Director Approval
Proposal is submitted for EODS Director for approval.




3 Scoping Workshop(s)
Scoping workshop(s) are facilitated by the eLearning team.




4 Structured Plan Submission
Structured plan is submitted by the Requestor/SMEs




5 Storyboard & Timelines
Storyboard and Project Timelines are submitted for approval. Approval is granted by the Requestor/SMEs



6 Module Development
Module development work commences. Milestones are achieved..



7 QA & Testing
EODS will conduct quality assurance check on the final module. Alpha and Beta test phases are completed.



8 Module Launch
Module is launched. Communication managed by Requestor. Evaluation completed by EODS of development process and Requestor/SME experience.

