

# NSW Health Mandatory Training Standing Committee Update

June 2016

Workforce Planning & Development Branch

## MEDICAL

A phased approach continues for implementing the Mandatory Training requirements for Medical Officers in NSW Health. The current state-wide targeted Mandatory Training continues to comprise of up to seven requirements for Senior Medical Officers and up to nine requirements for Junior Medical Officers, for completion by 30 August 2016.

There has been significant work undertaken in ensuring Mandatory Training course offerings meet the needs of Medical Officers to support quality service delivery and patient care.

The Health Education and Training Institute (HETI) is progressing with the development of challenge tests, amalgamated modules and securing content specific to medical officers.

Whilst some training requirements within HETI Online remain in abeyance, this does not negate that the relevant legislation, National Safety and Quality Health Service Standards and/or NSW Health Policy Directives continue to apply during this period. It is requested that Local Health Districts and Specialty Health Networks consider the needs of new and transferring medical staff in relation to their obligations and utilise local workplace learning mechanisms where available.

Phase 2 Mandatory Training requirements for medical officers will be communicated in the next 3 months.

**LHDN LMS contacts:** <http://intranet.hss.health.nsw.gov.au/about/ehealth/corporateit/heti-online-learning-management-system/lhd-business-contacts>

## GOVERNANCE

The Workforce Planning and Development Branch, Ministry of Health has convened its first two meetings of the NSW Health Mandatory Training Standing Committee (MTSC) on 13 April 2016 and 19 May 2016. The MTSC will be supported by the establishment of the Mandatory Training Operational Advisory Group, who will provide expert advice regarding the operational implications of new and continuing requirements for Mandatory Training.

### *PD2014\_023 Mandatory Training Requirements in Policy Directives*

As you are aware, the Workforce Planning and Development Branch, Ministry of Health is currently reviewing PD2014\_023.

Feedback provided from NSW Health entities has been collated and discussed at the 19 May 2016 MTSC meeting to inform the ongoing review process.

### Useful links

**HETI Online:** <http://hetionline.health.nsw.gov.au>  
**Equivalency Register:**  
[http://www.heti.nsw.gov.au/programs/mandatory-training/equivalency\\_request\\_process/](http://www.heti.nsw.gov.au/programs/mandatory-training/equivalency_request_process/)

## New and Revised Mandatory Training Requirements

### IIMS Notifier Training

The NSW Health Mandatory Training Standing Committee (MTSC) has approved change to the frequency and timing of IIMS Notifier Training to once only at orientation, with repeat training requirements to be determined in accordance with system and/or policy changes. These changes have been implemented in HETI Online. The Clinical Excellence Commission is currently developing a training module to replace the existing mandatory IIMS notifier training.

### Invasive Device Protocols

The MTSC has approved change to the frequency and timing of Invasive Device Protocols training to once only at orientation. These changes have been implemented in HETI Online.

### Hand Hygiene

The MTSC has approved change to the timing and frequency to at orientation and repeated every 5 years. These changes will be implemented in HETI Online in the near future.

### Hand Hygiene Australia – Medical

Hand Hygiene resources specific to medical officers and equivalent to the module for all staff 'Hand Hygiene' are available on HETI Online.

### COPSETI

The NSW Health Mandatory Training Standing Committee has approved components of the Clinical Care Of People who may be Suicidal: Education and Training Initiative (COPSETI) as a Mandatory Training requirement for relevant clinical staff employed by NSW Public Mental Health Services. This requirement is in accordance with the recent release of PD2016\_007 Clinical Care of People who may be Suicidal, and provides critical information and a systems approach in response to changes in policy.

The Mandatory Training requirement will be between 20-60mins duration, dependant on professional group. The Ministry of Health, HETI and eHealth are currently working on an implementation plan, including options for state-wide targeting in HETI Online.